

REQUEST FOR DIPLOMA NAME CHANGE

INDIANA UNIVERSITY

If you wish to have your name appear on your diploma differently than it currently appears on Office of the Registrar records, please complete all information below and return this form to:



Office of the Registrar
Indiana University
Franklin Hall 111
ATTN: Processing-Records
601 East Kirkwood Avenue
Bloomington, IN 47405-1223

OFFICE OF THE REGISTRAR

Please note: when your name is placed on the tentative candidate list of May, June, August, or December graduates, we will send you a form verifying your name and address. You can use that form to communicate special instructions at that time.

Name as it currently appears on your record:

Form with fields for Last, First, Middle, Student Identification Number, School, Class, Degree, and Degree Date.

Name as you wish it to appear on your diploma:

Form with fields for Last, First, Middle.

Special instructions regarding your name for you diploma (i.e., uppercase and lowercase letters, spacing, accents, periods, etc.)

Three horizontal lines for special instructions.

Signature and Date fields.

Current Address field with four horizontal lines.

Telephone Number and Email Address fields.

Best times to reach you field.

Franklin Hall
601 East Kirkwood Avenue
Bloomington, Indiana
47405-1223