Electronic Class Drop (eDrop)

Electronic Class Drop (eDrop) will be available from the second week of classes through the Automatic Withdrawal (Auto W) deadline for each session.

Using eDrop

2. Click the Services tab at the top of the page.
3. Click Student Self-Service in the left sidebar.
4. Click Late Drop/Add Classes.
5. Click Drop only.
6. Click the link that says If you are eligible to use the system, click here.
7. Review your eDrop request and read the conditions. If you have selected the wrong class, click to correct your selection.
8. Once you have read the conditions, check the box next to Accept the Conditions (see Accepting the Conditions at right).
9. Click (a confirmation page will display).
10. If you would like to drop another class, click and follow the steps above. If you are finished, click.
11. You may view your requests in OneStart by using Track My eDocs (see Track My eDocs at right).

Accepting the Conditions

Please review the following conditions carefully:
- I recognize that any course drop/add activity could have an impact on my financial aid awards and eligibility (for this term and for the future). Any possible implications have been considered and discussed with a financial aid advisor. I wish to proceed. For more information, contact Office of Student Financial Assistance.
- I understand that dropping below full-time status could have implications for medical insurance and other potential benefits and I wish to proceed. For more information, see Full-Time Student Status.
- I understand that I have taken into account the amount of refund I may or may not receive and wish to proceed. For more information, contact the Office of the Bursar.

NOTE: Submitting an eDrop request is not a confirmation that the course has been dropped from your schedule. Until you receive an email confirming the success of your eDrop request, you are still enrolled in the class and you should continue to attend. Dropping classes could result in reduction or repayment of financial aid. Additional tuition charges may apply. Please refer questions about fee payment to the Office of the Bursar.

To withdraw from all courses during Fall or Spring terms, please consult your academic advisor or contact the Student Advocates office at (812) 855-0761. Complete withdrawal during Summer terms can be done online.

Track My eDocs

2. Click the Services tab at the top of the page.
3. Click Student Self-Service in the left sidebar.
4. Scroll down to the section entitled Services & Information.
5. Click Track My eDocs.